



ALL INDIA ASSOCIATION OF CENTRAL EXCISE GAZETTED EXECUTIVE OFFICERS – KERALA UNIT

1. PREAMBLE

The Federation shall be called the All India Federation of Central Excise Gazetted Executive Officers. The Federal Units shall be named as a unit of the Federation in relation to their respective jurisdiction.

The Headquarters of the Federation shall be at a place where the Secretary General is posted.

The official year of the Federation shall be the financial year.

2. AIMS & OBJECTIVES

To render efficient service to the Nation.

To promote and safeguard the interest, rights and privileges of the members of the Federation.

Federation shall represent, promote and safeguard the interest, rights and privileges of all the members of the Federation whether posted in the Central Excise, Customs or any other organization.

To foster and promote the spirit of mutual goodwill and respect among the members of the Federation as well as those among the members borne on the different cadres of the services and attempt at rooting out the factors germane to the growth of the spirit of dissatisfaction among the members, inefficiency and individual delinquency, encouraging all the time just and honorable relation between the members of the Federation and the authorities.

To ventilate and secure redressal of the grievances of the members and the settlement of the differences and disputes by Constitutional, democratic and peaceful means.

To present to the Government the cause of the members unprejudiced by racial, communal or regional consideration.

Generally, to do all such other acts as are incidental or conducive to the attainment of the above objectives.

Issue involving interests of any individual member shall not be the subject of victimization of any office bearers of the Federal Unit as a result of his holding such office.

Any other object, which the Federation shall consider expedient for the common good of the Members.

3. MEMBERSHIP

All Gazetted Executive Officers are eligible for membership of the Federation and shall be guided by the Central Civil Services (Recognition of Service Association) Rules, 1993.

Subscription:-

- (i) Finance of the Federation shall consist of the subscription and /or donations from the Federal Units;
- (ii) Federal units shall collect subscription from its members at the rate decided by the unit, through check off system.
- (iii) Subscription of each Federal Unit shall be 20% of their total collection per year. Or Rs. 60/- member whichever is higher.
- (iv) Federation may collect donation from each member subject to the exigencies of finance.

4) ORGANS OF THE FEDERATION

The Federation shall have the following organs:

A. The Federal Council--

The Federal Council shall be constituted by

- (i) The Federal Executive Committee.
- (ii) All the General Secretaries and all the Presidents/ a nominated member of the Federal units.

This is the Principal organ of the Federation whose main function shall be inter-alia formulation of the guiding Principles of the entire organization and making specific decision for the Federal Executive Committee for transaction.

B. The Federal Executive Committee--

This organ shall be constituted by the President, the Secretary General, 2 Secretaries, 6 Vice-Presidents and 6 Joint Secretaries.

C. The Regional Executive Committee--

There shall be 6 (six) Regional Committee each constituted by one Regional President, one Regional Secretary and one Joint Secretary of the Federation. The General Secretaries and Presidents of the Federal units of the Region shall be the members of the Regional Committee. The President, the Secretary General and Secretary in charge of the regions of the Federation shall be the Ex-officio members of all the six Regional Committees. The jurisdiction of

each Regional Committee and the Office Bearers of such Regional Committees shall be notified in Article 15.

The Vice-President of the respective region shall be the President of the region and one of the Joint Secretaries of the region shall be nominated by the Secretary General as Regional Secretary.

D. Federal Units--

There shall be Federal units representing Commissionerate(s) as recognized and affiliated to by the Federation. The constitution of the units shall be in conformity with the main aims and objects of the Federation and shall not be contrary to the provision of this constitution in spirit and principles. The affiliated units shall perform their work as per their respective constitution independently up to the level of Chief Commissioner and such affiliated units shall be considered as independent Federation up to Chief Commissioner level. The office bearers of the Federation who are representing their respective units shall be the ex-officio members of their respective units Executive Committee.

5. MEETING

A. Annual General Meeting of the Federal Council--

On expiry of 12 (twelve) months from the date of assumption of charges, the council shall hold an Annual General Meeting.

Purpose of the said meeting shall be inter-alia

- (a) Placement of audited annual accounts of the Federation
- (b) Review of the membership of the members.
- (c) All the regular agenda as the Secretary General may deem fit.

Notice of the Annual General Meeting along with specific items of business shall be circulated at least one month ahead of the said meeting.

The second Annual General Meeting shall be named as 'Convention in which election of the members of the executive Committee' shall be held with other items of business as that of the first Annual General Meeting.

This meeting of the Federal Council may be attended by the delegates from different units subject to the limitation of number of delegates if imposed.

B. Meeting of the Federal Executive Committee--

The Federal Executive Committee shall convene at least once in three months. In case of emergency in between a 'Tele conference' with the Federal Executive Members may be made by the Secretary General.

C. Meeting of the Regional Committee--

This meeting may be held as and when necessary for the concerned region. This meeting shall be convened by the Regional Secretary in charge of the region.

D. Requisition Meeting--

An emergency requisition meeting can be requested by three-fourth of the members of the Federal Executive Committee in writing and the Secretary General/ President shall within three months call for such meeting failing which any two Office Bearers of the Federation among the above signatories shall convene such meeting.

6. TENURE OF THE ORGAN OF THE FEDERATION

- (I) The tenure of the Federal Executive Committee shall be from one Convention to next Convention and shall not exceed 24 months except situation arising out of unavoidable exigency.
- (II) The Regional Committee shall cease to function on completion of the tenure of the Federal Executive Committee.

7. (A) ELECTION:

- (i) The voting right of each Federal Unit shall be equal to the number of Commissionerate(s) the Federal Unit represents.
- (ii) Each Federal Unit shall have the right to cast the votes by the unit General Secretary or a person nominated by the unit.
- (iii) All the Federal Units shall hold election once in 24 months from the date of taking over charge of their units, except situation arising out of unavoidable exigency, failing which the body will cease to exist & the Federation have the right to hold election of the Federal Unit under its supervision, by appointing Election Observer etc.
- (iv) In such election of each Federal Unit, the Federation shall nominate observer(s) for smooth and fair conduct of election.
- (v) Observer(s) so appointed shall vet the certificate issued by the Election Officer of the Federal Unit and submit the same to the Federation.

(B) MODE AND DMANNER OF ELECTION:

- (i) Every nomination filed for the post of President, Secretary General, Secretary, Secretaries, Vice-Presidents and Joint Secretaries shall have to be sponsored by their respective Federal Units.
- (ii) In the Convention there shall be election of the President, Secretary General and Secretaries by direct voting through secret ballot.

- (iii) The Secretary General, Secretary, Secretaries, Vice-Presidents and Joint Secretaries shall be elected from the respective regions on the basis of the voting rights as given at 7(A)(i) by the Federal Units of the said region in the convention. Each affiliated Federal Unit shall be entitled to sponsor one member to contest office-bearership.

8. THE OFFICE BEARERS AND THEIR FUNCTION

(A) THE PRESIDENT

- (i) The President shall preside over all the meetings of the Federation;
- (ii) He shall conduct the business of the Federation in accordance with the Constitution;
- (iii) Convene all meetings of the Federation;
- (iv) Incur necessary expenses in connection with the work of the Federation;
- (v) Maintain the records and accounts of the Federation and shall submit the annual records of the accounts once in every year in the Federal Council Meeting;
- (vi) Take spot decisions on emergent matters in the general interest of the Federation subject to post-facto approval of such decisions by the Federal Council/ Federal Executive Committee;
- (vii) Secretary General shall have the power to appoint one Office Secretary and one Treasurer as per his convenience. The Office Secretary and the Treasurer shall have no right to make correspondence on behalf of the Federation in any matter;
- (viii) Secretary General shall have the power to appoint any committee by issuing notification to facilitate the smooth functioning of the Federation;
- (ix) Secretary General shall communicate to all the Office Bearers and the Federal Units the decisions/ minutes of the meeting as well as all activities at least once in three months.
- (x) Secretary General shall nominate one of the Joint Secretary from the respective region as the Regional Secretary of the region.

(C) SECRETARY

- (i) The Secretary elected by the Federal Council shall be in charge of three regions for strengthening the organization and mobilization of funds as allotted by the Secretary General.
- (ii) The Secretary shall attend meeting of the regions in his jurisdiction as and when called.

(D) VICE-PRESIDENT

- (i) The Vice-President shall perform the function of the President in his absence as may be appointed in the respective meeting;
- (ii) The Vice-President elected to the Region shall be the Chairman of the Regional Committee meetings and inform such developments taking place in such meeting to the Secretary General.

(E) JOINT SECRETARIES

- (i) The Joint Secretaries shall perform any work in the interest of the Federation as and when entrusted to them by the Secretary General;
- (ii) One of the Joint Secretaries elected for the Region shall be the Secretary of the Regional Committee and perform the duties as the Secretary in such meetings. The other Joint Secretary of the region shall be the Joint Secretary of the Regional Committee.

9. FUNCTIONS OF DIFFERENT ORGANS OF THE FEDERATION

- (A) Federal Council – shall have the function-
 - (i) to pass any resolution by simple majority of votes in the interest of the Federation/ Federal Units;
 - (ii) to ratify any decision taken by the Federal Executive Committee;
 - (iii) to pass the accounts passed by the Federal Executive Committee;
 - (iv) to determine the eligibility and continuity of any Federal Unit.
- (B) Federal Executive Committee – shall have the function –
 - a. to assist the Secretary General in his day to day work;
 - b. to take any decision in the interest of the cadre subject to ratification by the Federal Council;
 - c. to deal with any organizational problems faced by any Federal Units;
 - d. to pass the annual account submitted by the Secretary General.
- (C) Regional Committee – shall have the function –
 - (i) to pass any resolution by simple majority of votes in the interest of the Region;
 - (ii) to take up matters and grievances in respect of the concerned region with appropriate authorities and in consultation with the President and the Secretary General from time to time;
 - (iii) to assist the Secretary in raising Funds;

10. FUNDS

The Funds of the Federation shall be deposited in the Savings Bank Account in any Nationalised reputed bank and to be operated by the President/ Secretary General and the Treasurer. The accounts of the Federation shall be audited annually by the auditor appointed by the Federal Executive Committee and the same shall be presented at the Federal Council Meeting.

The Fund will provide for all expenses made by the President and Secretary General which has been spent by them during the course of the work of the Federation. The expenses incurred by the Secretaries, Vice-Presidents and Joint Secretaries shall be borne by the respective Federal Units.

11. QUORUM

- (i) The Quorum of the Federal Council shall be 1/3rd of the strength.

- (ii) The Quorum of the Federal Executive Committee shall be 12 (twelve).
 - (iii) The Quorum of the Regional Committee shall be 60% of the strength of the Regional Committee;
 - (iv) The Quorum of the requisition meeting shall be 2/3rd of the total strength of the Federal Unit.
- 12.** In case any vacancy arises on account of death, resignation or for any reason the Federal Executive Committee shall appoint through co-option to take over the charge of such post. Such appointment shall be ratified by the Federal Council.
- 13.** By-Laws : The Federal Executive Committee shall have the right to frame the by-laws for the better conduct of the business of the Federation within the provisions of the Constitution.
- 14.** Amendment of the provisions of the Constitution may be made in the Federal Council meeting by three-fourth majority of the votes cast by the members present as per voting right in Article 7(a) of this Constitution.
- 15.** In exercise of powers under Article 4C, the following 6(six) regions are notified.
1. North-Haryana, Punjab, Delhi, Uttar Pradesh, Uttaranchal and Chandigarh (UT).
 2. East - Federal Units in the State of West Bengal, Jharkhand, Bihar, Sikkim & North-Eastern States.
 3. South-East – Federal Units in the State of Orissa & Andhra Pradesh
 4. South – Federal Units in the State of Tamilnadu, Karnataka, Kerala and Pondicherry (UT).
 5. Central – Federal Units in the State of Chattisgarh, Madhy Pradesh, Rajasthan, Nagpur and Nasik in the State of Maharashtra.
 6. West – Federal units in the State of Maharashtra except Nagpur and Nasik, Gujarat and Goa
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